

MINUTES
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, JUNE 29, 2015

1. Call to Order

The meeting was called to order by Chairman Nass at 8:30 a.m.

2. Roll Call

Nass, David, Reese and Jaeckel were present at 8:30 a.m. Rinard was absent.

3. Certification of Compliance with the Open Meetings Law

Reese verified that the meeting was being held in compliance with open meetings law requirements.

4. Review of the Agenda

No changes were proposed to the agenda.

Rinard arrived at 8:32 a.m.

5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)

Dave Raymond was present and asked why his question is not on today's agenda. Klotz and Committee members explained.

6. Approval of June 1, June 15 and June 18 Committee Minutes

Motion by Reese, seconded by Jaeckel to approve the June 1 minutes as presented.
Motion carried on a voice vote with no objection.

Motion by Jaeckel, seconded by Reese to approve the June 15 minutes as presented.
Motion carried on a voice vote with no objection.

Motion by Reese, seconded by Rinard to approve the June 18 minutes as presented.
Motion carried on a voice vote with no objection.

7. Communications

There were no communications.

At this point the Committee took action on two petitions from agenda item #11.

PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:

11. Decisions on Petitions Presented in Public Hearing on June 18, 2015

APPROVED WITH CONDITIONS R3811A-15 on a motion by Reese, seconded by Rinard & R3812A-15 on a motion by Rinard, seconded by Jaeckel – Albert & Anne Brown, **Branch Road**, Town of Ixonia. Both motions carried on a voice vote with no objection.

8. **May Monthly Financial Report for Land Information Office – Andy Erdman**
Erdman's report was shown to the Committee. A motion was made by David, seconded by Rinard to approve as presented. The motion carried on a voice vote with no objection.

9. **June Monthly Financial Report for Zoning – Rob Klotz**
Klotz's report was shown to the Committee; Klotz noted that revenues for each month so far in 2015 surpassed those for the corresponding month in 2014. Motion by Jaeckel, seconded by Rinard to approve the report. Motion carried on a voice vote with no objection.

10. **Discussion and Possible Decision Regarding Redesign of Lots Originally Approved by Zoning Amendment R1076A-89 on PINs 004-0515-1912-000 and 004-0515-1921-000 in the Town of Cold Spring**
Klotz explained that the petitioners are asking for less lots now than those approved by the zoning amendment in 1989. Jaeckel made a motion to approve the redesign, which was seconded by David. Motion carried on a voice vote with no objection. A sanitary permit, road access approval and final certified survey map approval shall be obtained for each lot. The petitioner shall check with the local fire district to insure acceptable access to each lot. The Committee asked that the petitioner keep development off slopes of 20% or greater as much as possible, even though this approval was granted prior to that provision being created

PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:

11. **Decisions on Petitions Presented in Public Hearing on June 18, 2015**
APPROVED WITH CONDITIONS R3809A-15 – Charles & Doreen Renz, **near N3838 County Road G**, Town of Jefferson on a motion by Jaeckel, seconded by Nass. Motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS R3810A-15 – Lloyd & Daphne Holterman, **near N8579 County Road X**, Town of Watertown on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS R3813A-15 – Gladys Vogel, **W5051 US Highway 18**, Town of Jefferson on a motion by David, seconded by Reese. Motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS CU1825-15 – Thomas & Kathy Gallitz, **N6131 County Road Y**, Town of Farmington on a motion by Nass, seconded by David. Motion carried on a voice vote with no objection.

A roll call was taken to comply with ATCP51 regulations.

APPROVED WITH CONDITIONS CU1826-15 – Katzman Farms, Inc, **W3223 Hoffman Road**, Town of Hebron on a motion by Reese, seconded by David. Roll call was taken with Nass, Reese, Rinard and David voting in favor and Jaeckel abstaining.

APPROVED WITH CONDITIONS CU1827-15 – Wisconsin Furniture LLC, **W1232 & W1236 Marietta Ave**, Town of Ixonia on a motion by Rinard, seconded by Jaeckel. Motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS CU1828-15 – Sandra Punzel, **N3606 Riverside Ln**, Town of Jefferson on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.

A roll call was taken to comply with ATCP51 regulations.

APPROVED WITH CONDITIONS CU1829-15 – Daryl & Tammy Payne, **N4363 County Road E**, Town of Sullivan on a motion by Reese, seconded by Jaeckel. Roll call vote was taken with Nass, Reese, Jaeckel, Rinard and David voting in favor.

APPROVED WITH CONDITIONS CU1830-15 – Laura Romlein, **N8517 Pleasant Valley Ln**, Town of Watertown on a motion by David, seconded by Jaeckel. Motion carried on a voice vote with no objection.

12. Policy for Dedication of Public Roads by Certified Survey Map

No new information has been received.

13. Discussion Regarding Budget Bill Motion 520, Paragraph 23 and Possible Resolution

Klotz explained; Nass requested both a letter and a resolution opposing the bill because Jefferson County has been doing mitigation since 2005 and because the Committee feels the budget is not the appropriate place for this. Motion by David, seconded by Reese for Nass to sign such a letter on behalf of the Committee. Motion carried on a voice vote with no objection.

14. Possible Future Agenda Items

Budget, salvage yards, Dave Raymond's request.

15. Upcoming Meeting Dates

July 13, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

July 16, 7:00 p.m. – Public Hearing in Courthouse Room 205

July 27, 8:30 a.m. – Decision Meeting in Courthouse Room 203

August 17, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

August 20, 7:00 p.m. – Public Hearing in Courthouse Room 205

August 31, 8:30 a.m. – Decision Meeting in Courthouse Room 203

16. Adjourn

Motion by Reese, seconded by David at 9:28 a.m. to adjourn the meeting. Motion carried on a voice vote with no objection.

Don Reese, Secretary

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201

between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.